

It is proposed that the following amendments be made to the delegations given to the Deputy Chief Executive and Corporate Director of Residents Services, who may sub-delegate the day to day responsibility for discharging functions set out below to those officers who report to her. The sub-delegations are to be set out in the Deputy Chief Executive's Internal Scheme of Delegations.

- 1) Delete the existing delegation to the Food Health & Safety Team and Trading Standards Team to enforce and execute the duties and functions of the Council under the Scrap Metal Dealers Act 1964.
- 2) Add new delegations, to be discharged by the Licensing Services Manager, to:

To undertake functions under the Scrap Metal Dealers Act 2013 as follows:

- i. To determine uncontested applications for site and collector's licences.
- ii. To determine uncontested applications for site and collector's licences subject to conditions.
- iii. To determine uncontested applications for variations to a site or collector's licence.
- iv. To revoke a site or collectors licence where no relevant representations from the licensee have been received.